



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Self As Learner | | |
| 2 | Module Code | FDY00120 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|--|
| 7 | Brief Summary | <p>In this module you will explore and consider what it means to be a successful learner at university. You will explore the principles of effective learning and engage with a range of tools and techniques to practise and develop strategies for your own learning. These include, for example, understanding your needs as a learner, effective time management and organisational skills. Key theoretical concepts are included such as, cognitive load theory, Maslow's hierarchy and attitudes to learning. You will begin to recognise and surmount barriers to your own learning. You will consider your own learning journey to date and identify strengths, weaknesses, opportunities and threats.</p> |
|---|----------------------|--|

Learning Outcomes

| | | |
|---|---------------------------------|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate an understanding of barriers and affordances to effective learning. 2. Demonstrate knowledge of key analytic techniques to support personal learning. |
|---|---------------------------------|--|

Assessment

| 9 | Summative Assessment | <table border="1"> <thead> <tr> <th>Order</th> <th>Type</th> <th>Weighting</th> <th>Learning outcomes assessed</th> </tr> </thead> <tbody> <tr> <td>1/1</td> <td>Coursework</td> <td>100%</td> <td>1, 2</td> </tr> </tbody> </table> | Order | Type | Weighting | Learning outcomes assessed | 1/1 | Coursework | 100% | 1, 2 |
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| Order | Type | Weighting | Learning outcomes assessed | | | | | | | |
| 1/1 | Coursework | 100% | 1, 2 | | | | | | | |
| 10 | PSRB Requirements | N/A | | | | | | | | |

Learning Activities

| | | | |
|--------------|--|-------------------------|--------------|
| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
| | | Scheduled | 21 |
| | | Independent Learning | 39 |
| Total | | 60 | |

Learning Resources

| | | |
|----|------------------------------|--|
| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage.</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> <p>www.macmillanhe.com/studentstudyskills</p> <p>www.open.edu/openlearn/skills-for-study</p> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
|----|------------------|--|
| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Resourcing Learning | | |
| 2 | Module Code | FDY00220 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | | | |
|---|----------------------|---|--|--|
| 7 | Brief Summary | <p>In this module you will learn about a range of resources and practise locating and using these resources to support effective learning. You will explore and discern different types of resources, for example, textbooks, websites, academic journals, and popular press. You will begin to identify and evaluate those resources most suited to university study. You will have opportunities to practise sourcing reliable information through library databases and effective use of search engines. In addition to these key techniques, the module covers academic conventions including referencing, citation and the risks of plagiarism. You will consolidate your understanding of academic integrity through a range of exercises aimed at developing these skills.</p> | | |
|---|----------------------|---|--|--|

Learning Outcomes

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|---|---------------------------------|---|--|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate the ability to locate and evaluate relevant source material. 2. Demonstrate knowledge of referencing techniques. | | |
|---|---------------------------------|---|--|--|

Assessment

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| 1/1 | Coursework | 100% | 1, 2 | | | | | | | | | | | | | | | |
| 10 | PSRB Requirements | N/A | | | | | | | | | | | | | | | | |

Learning Activities

| | | | |
|----|--|-------------------------|--------------|
| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
| | | Scheduled | 21 |
| | | Independent Learning | 39 |
| | | Total | 60 |

Learning Resources

| | | |
|----|------------------------------|---|
| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage.</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Pears, R., & Shields, G. (2016). <i>Cite Them Right: The essential referencing guide</i>. Palgrave.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
|----|------------------|---------------------------------|
| 15 | JACS/HECoS Code | X300 / Relevant to Subject Area |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Critical Thinking | | |
| 2 | Module Code | FDY00320 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|--|
| 7 | Brief Summary | <p>This module explains how critical thinking is an integral part of university study. It foregrounds the need for criticality in academic argument. You will define critical thinking, its importance and how it can help you in your learning. A range of critical thinking models will be utilised to demonstrate how this works in action. You will begin to recognise critical thinking and identify barriers and challenges. Through the application of structured models you will be encouraged to develop a personal toolkit which you will use to evaluate the outcomes of critical thinking.</p> |
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Learning Outcomes

| | | |
|---|---------------------------------|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate emerging ability to recognise critical arguments in the literature. 2. Evidence the ability to apply a systematic model of critical thinking. |
|---|---------------------------------|--|

Assessment

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| 10 | PSRB Requirements | N/A | | | | | | | | |

Learning Activities

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| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
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| | | Independent Learning | 39 |
| Total | | 60 | |

Learning Resources

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| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage.</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Cottrell, S. (2017). <i>Critical Thinking Skills</i>. Palgrave Macmillan.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
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| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Critical Engagement | | |
| 2 | Module Code | FDY00420 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|--|
| 7 | Brief Summary | <p>In this module you will learn to utilise sources in a considered and critical way. You will begin to engage effectively with literature and other sources in a meaningful manner that promotes deep learning and enables knowledge and understanding of a topic. You will differentiate qualitative and quantitative data and consider their appropriate interpretation and use.</p> <p>The module covers a range of tools and techniques for effective reading, summary and synopsis. You will have opportunities to explore and practise your personal preferences for organising ideas and avenues of enquiry.</p> |
|---|----------------------|--|

Learning Outcomes

| | | |
|---|---------------------------------|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate critical engagement with relevant sources. 2. Evidence the effective use of techniques and tools to organise ideas. |
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Learning Activities

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| | | Independent Learning | 39 |
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Learning Resources

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| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage.</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Radcliffe, C. (2019). <i>How To Analyze Data</i>. Palgrave.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
|----|------------------|--|
| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Effective Communication | | |
| 2 | Module Code | FDY00520 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|---|
| 7 | Brief Summary | <p>Effective communication is a key skill for university study. This module explores, compares and evaluates a range of communication means. You will have opportunities to combine written and spoken communication in a range of contexts and for a range of audiences. This module encourages you to reflect on your own communication skills. From a theoretical, sociological perspective you will explore different communication media and styles of discourse, for example, discussion, debate, enquiry and reporting. You will undertake activities to demonstrate your own developing communication skills.</p> |
|---|----------------------|---|

Learning Outcomes

| | | |
|---|---------------------------------|---|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate effective and appropriate spoken communication. 2. Communicate written information in an appropriate style for the audience. |
|---|---------------------------------|---|

Assessment

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| 10 | PSRB Requirements | N/A | | | | | | | | |

Learning Activities

| | | | |
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| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
| | | Scheduled | 21 |
| | | Independent Learning | 39 |
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Learning Resources

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| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage.</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Van Emden, J., & Becker, S. (2016). <i>Presentation Skills for Students</i> (3rd ed.). Palgrave.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
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| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | The Digital Learner | | |
| 2 | Module Code | FDY00620 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|--|
| 7 | Brief Summary | <p>The skilled use of digital technologies is an important element in university study and is used to support both the obtaining and demonstration of knowledge.</p> <p>This module will develop your digital capabilities and confidence. You will develop techniques for the purposeful use of a range of digital tools to support learning. These include specific tools such as the Virtual Learning Environment and appropriate and effective uses of wider applications such as social media, email, and the world wide web.</p> <p>There are opportunities to practise skills using digital technologies for effective audio-visual presentation of your own ideas.</p> |
|---|----------------------|--|

Learning Outcomes

| | | |
|---|---------------------------------|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate effective use of a given range of digital technologies. 2. Demonstrate the ability to carry out a short presentation with the support of digital tools. |
|---|---------------------------------|--|

Assessment

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| Order | Type | Weighting | Learning outcomes assessed | | | | | | | |
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| 10 | PSRB Requirements | N/A | | | | | | | | |

Learning Activities

| | | | |
|--------------|--|-------------------------|--------------|
| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
| | | Scheduled | 21 |
| | | Independent Learning | 39 |
| Total | | 60 | |

Learning Resources

| | | |
|----|---------------------------------|---|
| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | <p>Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4th ed.). Sage</p> <p>Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i>. Sage.</p> <p>Clarke, A. (2005). <i>IT Skills For Successful Study</i>. Macmillan.</p> <p>Learning Development and Digital Learning resources available on Blackboard</p> <p><i>BGU's Handbook for Written Coursework</i></p> |
| 14 | Module Specific Requirements | N/A |

Core Data

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|----|------------------|--|
| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 18 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Reflective Learning | | |
| 2 | Module Code | FDY00720 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|--|
| 7 | Brief Summary | <p>Reflection is a powerful learning tool that enables you to consider your existing knowledge and also to plan for your future learning and professional development.</p> <p>The module content includes the principles of reflective learning and collaborative planning with reference to structured models. As part of this module, you will have an opportunity to engage with subject-specific materials, which may include attending live sessions or tutorials delivered by Faculty subject experts. This provides a taster of discipline-specific undergraduate study.</p> <p>You will reflect on your learning from these sessions and devise an action plan for your future learning that can be summarised and shared.</p> |
|---|----------------------|--|

Learning Outcomes

| | | |
|---|---------------------------------|--|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate the ability to work with others on a collaborative reflective task. 2. Share a personal reflection on learning with others. |
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Assessment

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| | | Order | Type | Weighting | Learning outcomes assessed | | | | | |
| 1/1 | Coursework | 100% | 1, 2 | | | | | | | |
| <p>The component at the bottom of the list will be assumed to be the final one for Statutory reporting purposes.</p> <p>Please insert <u>Retrieval Assessments</u> below, using the table as above.</p> <table border="1"> <thead> <tr> <th>Order</th> <th>Type</th> <th>Weighting</th> <th>Learning outcomes assessed</th> </tr> </thead> <tbody> <tr> <td>1/1</td> <td>Coursework</td> <td>100%</td> <td>1, 2</td> </tr> </tbody> </table> | | Order | Type | Weighting | Learning outcomes assessed | 1/1 | Coursework | 100% | 1, 2 | |
| Order | Type | Weighting | Learning outcomes assessed | | | | | | | |
| 1/1 | Coursework | 100% | 1, 2 | | | | | | | |
| 10 | PSRB Requirements | N/A | | | | | | | | |

Learning Activities

| | | | |
|--------------|--|-------------------------|--------------|
| 11 | Breakdown of Student Learning Activity | Type of Activity | Hours |
| | | Placement | 0 |
| | | Scheduled | 21 |
| | | Independent Learning | 39 |
| Total | | 60 | |

Learning Resources

| | | |
|----|---------------------------------|---|
| 12 | Essential Reading/ Resources | Cottrell, S. (2019). <i>The Study Skills Handbook</i> (5 th ed.). Palgrave Macmillan. |
| 13 | Further Reading/ Resources | Burns, T., & Sinfield, S. (2016). <i>Essential Study Skills: The complete guide to success at university</i> (4 th ed.). Sage. Chatfield, T. (2018). <i>Critical Thinking: Your guide to effective argument, successful analysis and independent study</i> . Sage. Woolliams, K., Spiro, M., & Williams, J. (2012). <i>Reflective Writing</i> . Palgrave. Learning Development and Digital Learning resources available on Blackboard <i>BGU's Handbook for Written Coursework</i> |
| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
|----|------------------|--|
| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
| 16 | HESA Cost Centre | 135 |
| 17 | Date of Approval | 22 July 2019 |



Module Specification

Module Details & Outline

| | | | | |
|---|------------------------------|-------------------------------------|-------------------|-----|
| 1 | Module Title | Academic Writing | | |
| 2 | Module Code | FDY00820 | | |
| 3 | Level of Study (FHEQ) | Non-award bearing (Level 4) | | |
| 4 | CATS Credit Value | N/A | ECTS Value | N/A |
| 5 | Home Programme Area | Secondary, FE & Teacher Development | | |
| 6 | Module Co-ordinator | Programme Team Tutor | | |

Module Description

| | | |
|---|----------------------|---|
| 7 | Brief Summary | <p>Academic writing is an essential element of successful university study. This module explores a range of techniques to help develop your own academic writing style. It provides an opportunity to review examples of academic publications and other relevant sources.</p> <p>This module will enable you to draw together your learning throughout the Foundation Year and reflect on the feedback you have received. You will structure a clear and effective piece of academic writing on a subject-linked topic in which you will apply standard academic conventions. This module will enable you to demonstrate key skills already studied, including research, analysis, critical thinking and argument.</p> <p>The final assignment is a preparation for assessed written work at degree level.</p> |
|---|----------------------|---|

Learning Outcomes

| | | |
|---|---------------------------------|---|
| 8 | Module Learning Outcomes | <p>On successful completion of this Module students will be able to:</p> <ol style="list-style-type: none"> 1. Demonstrate effective preparation for an academic assignment. 2. Produce a cohesive, structured piece of academic writing in the chosen topic. |
|---|---------------------------------|---|

Assessment

| 9 | Summative Assessment | <table border="1"> <thead> <tr> <th>Order</th> <th>Type</th> <th>Weighting</th> <th>Learning outcomes assessed</th> </tr> </thead> <tbody> <tr> <td>1/1</td> <td>Coursework</td> <td>100%</td> <td>1, 2</td> </tr> </tbody> </table> | Order | Type | Weighting | Learning outcomes assessed | 1/1 | Coursework | 100% | 1, 2 |
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| 10 | PSRB Requirements | N/A | | | | | | | | |

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| 14 | Module Specific Requirements | N/A |

Core Data

| | | |
|----|------------------|--|
| 15 | JACS/HECoS Code | X300 / <i>Relevant to Subject Area</i> |
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